

September 2017 Horizon PTO Meeting Minutes

People in Attendance: Andrea Crone, Amber Lureau, Jeff Schultz, Lisa Burnell, Gurjinder Kaur, Carlos & Brenda Zamara, Bryan Volkmar, Tracie Volkmar, Margarita Ocampo, Amy Gillmore, Kiran Zaidi, Mary Dixon, Michele Davis, Santonya Ransom, Deyuma Ransom, Marie Joy Carino, Lisa Medendorp, Kristin Gebhardt, Jamie Price, Tammy Hopkins, Dan Scire, Dr. Jennifer Schwardt, and Thelma Smith.

The meeting was called to order by Tammy Hopkins at 6:34 p.m. on September 21, 2017.

TREASURER'S REPORT - Thelma Smith: We started a new fiscal year. Total income this month was \$165.85, from PTO dues and Amazon Smile; expenses this month were \$2,148.77, which included Harvest Fest face painting, Spirit wear orders, Battle of the Books for last year, and website domain renewal. The balance in the account as of 9/21/17 is \$9,469.63, plus \$400 in petty cash, for a total of \$9,869.63. Deposits from Chuck E Cheese, Harvest Fest and Spirit Wear orders remain outstanding.

PRINCIPAL'S REPORT - Dr. Schwardt: There will be an upcoming assembly *NASA On Campus*, where a former Horizon student who now works at NASA will present to the students. We added a Kindergarten para to split between the two classes. October 31, 2017 will be Horizon's 40th anniversary, so we will be celebrating next month in various ways.

GUEST SPEAKERS - 4th Grade Teachers: Thank you for including us in the Harvest Fest again this year with our Affy Tapple sales. We made enough to buy T-shirts for all the students for the Springfield trip, which will help us keep track of them during the field trips.

GUEST SPEAKERS: 5th Grade Student Presentation: Three 5th Grade students presented to the PTO regarding a request for funds for a swingset on the playground. Dr. Schwardt got a quote for \$5,186.29 for the swings. The district will contribute removal of old swingset, and will install the new one, mulch, etc.. They can install them as soon as they are purchased, even over the winter. Carlos Zamara made a verbal commitment to donate \$1,000 toward this cause. A district grant is not available.

CAC REPORT - Tammy Hopkins: We can have up to 5 reps for our school. Tammy is currently the only rep. Meetings are the 2nd Thursday of the month, 7-9pm at Elgin High School. The last meeting covered an introduction to the committees: FACE (Family and Community Engagement), Curriculum, and Special Ed. The FACE committee will be having an Expo at Elgin Community College on 10/14. The next FACE committee meeting will be 10/18, and they will discuss Full Day Kindergarten. The next CAC meeting will take place on 10/12, and they will be discussing new report card grading.

HARVEST FEST: October 22. Thank you to all volunteers! We're renting 3 jump houses. Dan will provide music. There will be pumpkin decorating, hayrides, teacher pumpkin raffles, free face painting, and food for sale presentations by the fire and police department, Crossroads, National Karate, and park district. We have pre-sold 271 wristbands. If you didn't pre-order a wristband, you can get \$1 off admission to Harvest fest if you bring a bag to donate to Savers.

SAVERS PICK UP: September 25. Put your child's teacher's name on your donations: the class with the most donations will receive a prize. Savers will no longer send a truck, so we will need to drop off the donations ourselves.

ART TO REMEMBER FUNDRAISER - Andrea Crone: Art must be submitted by next Friday. Andrea to work with the Kindergarten and 1st Graders next week. Order forms will go out in October. Orders come in early November. They can be ordered online (there are some additional items available online). Deadlines will be firm.

SPIRITWEAR FUNDRAISER - Andrea Crone: We made \$200 during our first round. It took less than 2 weeks to fill the orders, so we will do another round. Orders are due 10/25.

CHIPOTLE FUNDRAISER - Dan Scire: Wednesday, 9/27, 4-8pm. We will recover 50% of the proceeds. Last year we made \$600. You do not need to bring flyers with you, just mention Horizon when you order.

ACCELERATED READER: We have an open chair position. Michele Davis and Jamie Price volunteered to assist with the program.

YEARBOOK: This year our yearbook will be a student run club run by Ms. Fish, who has a graphic design background. There are 30 students in 5th & 6th grade in the club. They will have press passes to photograph all of our events, and will have access to 3 digital cameras. There will be a Horizon Snapchat account for parents and kids to upload photos to. Photos can also be emailed. We will have a yearbook cover contest: students will submit drawings due October 6, and the yearbook club will narrow down the entries, and the final entries will be submitted to the PTO for final selection. There will be permission slips for students to submit personal photos from their phones. Students will learn to edit photo layouts using the laptops that the PTO donated last year.

CHUCK E CHEESE FUNDRAISER - Dan Scire: We made \$685. We will do it again next year.

EPIC AIR: Brief discussion regarding Epic Air's unfortunate decision not to honor the wristbands that they had previously donated to U-46, which had been used as prizes for students caught being good in the hallways.

BOOK FAIR: The first fair of the year will be October 25 (after 5pm), 26 (during evening conferences) and 27th (no school - open 8-1 during conferences). There will be no student preview.

BOX TOPS - Tammy Hopkins: Brainstormed media blast campaigns over Facebook, Email, texts, class drives/contests, flyers, website, Twitter, Groupvine, announcements at events, and PTO newsletter to increase participation, especially in Box Tops, Coke Rewards, and Amazon Smile.

- **Box Tops for Education:** Box Tops Drive upcoming. Next submission due 11/1. We currently have \$85 in tops. Box tops has an app. This month, if you buy 5 Lysol products and upload your receipt, we will get \$10. Also, if you buy any 3 box tops products from Sam's Club and upload your receipt, we will get \$10.
- **Aunt Millie's School Spirit:** They are doubling their donations in October. We currently have no donations.
- **Tyson:** we have never received any Tyson submissions.
- **Coke Rewards:** There was a double your donations drive in the first week of September. We entered up to 300 codes during the drive, and received \$40.
- **Amazon Smile:** Discussed doing a campaign starting in October for Christmas shopping.
- **Frijo Cheeseheads** promotion through November: "What we could do with \$10,000".

The meeting was adjourned at 7:40 p.m.